

PRIMARY PURPOSE

As professional property managers, we collect your personal information to assess the risk in providing you with the lease / tenancy of the premises you have requested, and if the risk is considered acceptable, to provide you with the lease / tenancy, we usually disclose your personal information to:

- The Landlord
- The Landlord's lawyers
- The Landlord's mortgagee
- Referees you have nominated
- Organisations / Trades people required to carry out maintenance to the premises
- Rental Bond Authorities
- Residential Tenancy Tribunals / Courts
- Collection Agents
- National Tenancy Database Pty Ltd (ABN 65 079 105 025) ("ntd")
- TICA Default Tenancy Control Pty Ltd
- Other Real Estate Agents and Landlords

SECONDARY PURPOSES

We also collect your personal information to:

Tick each box if you consent

Enable us, or the Landlord's lawyers, to prepare the lease / tenancy documents for the premises

Allow organizations / trades people to contact you in relation to maintenance matters relating to the premises

Pay / release rental bonds to / from Rental Bond Authorities (where applicable)

Refer to Tribunals, Courts and Statutory Authorities (where necessary)

Refer to Collection Agents / Lawyers (where default / Enforcement action is required)

Provide confirmation details for organizations contacting us on your behalf ie Banks, Utilities (Gas, Electricity, Water, Phone.), Employers etc.

If your personal information is not provided to us, and you do not consent to the uses to which we put your personal information, we cannot properly assess the risk to our client, or carry out our duties as professional property managers. Consequently, we cannot provide you with the lease / tenancy of the premises.

ntd DISCLOSURE STATEMENT

You can contact **National Tenancy Database Pty Ltd** (ABN 65 079 105 025) ("ntd") by:

Telephone:	(03) 9416 2366
Facsimile:	(03) 9416 1640
Email:	kim@ntd.ntd.au
In Person:	1/191 Johnstone Street, Fitzroy, VIC. 3055

TICA DISCLOSURE STATEMENT

You can contact **TICA** (ABN 84 087 400 379) by:

Telephone:	02 97433266
Email:	enquiries@tica.com.au
By Mail:	P.O. Box 120, Concord NSW 2137

From 21 December 2002, you can gain access to your personal information .

PRIMARY PURPOSE

Ntd collects your personal information to provide to its members and others listed below, historical tenancy and public record information on individuals and companies who/which lease residential and commercial property from or through licensed real estate agent members of **ntd** .

Ntd also provide credit information on companies/directors applying for commercial leases.

The real estate agent/property manager will advise **ntd** of your conduct throughout the lease/tenancy, and that information will form part of your tenant history.

ntd usually discloses information to:

- Licensed real estate agent members
- **ntd's** parent company, Collection House Limited ABN 74 010 230 716 and its subsidiaries and related entities
- Credit Bureaus

TICA collects your personal information to provide to its members and others listed below, historical tenancy and public record information on individuals and companies who/which lease residential and commercial property from or through licensed real estate agent members of **TICA**.

The real estate agent/property manager will advise **TICA** of your conduct throughout the lease/tenancy, and that information will form part of your tenant history.

TICA usually discloses information to:

- Licensed real estate agent members
- Credit Bureaus

If your personal information is not provided to ntd & TICA the real estate agent/property manager will **not** be able to carry out their professional responsibilities and will **not** be able to provide you with a lease/tenancy of the premises.

SIGNED BY THE APPLICANT

(SIGNATURE)

(PRINT NAME)

(DATE OF BIRTH)

(WITNESS)

SIGNED BY THE APPLICANT

(SIGNATURE)

(PRINT NAME)

(DATE OF BIRTH)

(WITNESS)