



# Membership Kit

Thank you for expressing an interest in membership with Aged and Community Services WA Inc (ACSWA), the peak body for the aged care and community services sector in Western Australia.

ACSWA welcomes new members to the Association. This Membership Kit is available to provide information regarding the range of benefits and services offered to our members, together with further information on how to apply.

## About Aged & Community Services WA Inc

Aged and Community Services Western Australia Inc (ACSWA) is the largest peak industry body for aged care providers in WA, representing a large number of church, charitable and local government organisations throughout the state.

ACSWA members provide high level services throughout the State in metropolitan, rural and remote locations, and collectively manage:

- 7,765 residential aged care beds
- 7,119 independent living units
- 40 day care centres
- 5,101 community care packages and over \$227 million in Home and Community Care funding.

ACSWA is affiliated with the national group, Aged and Community Services Australia and has sister associations in all states.

## Our Purpose

Our purpose is to make it easier for our Members to provide aged care and community services.

## Our Vision

To be a dynamic, valued and influential industry leader.

## Our Objective

The broad objective of ACSWA is to assist members in providing care services to the ageing in our community. The following policy goals are fundamental to ACSWA:

1. The pursuit of appropriate funding, regulatory and policy frameworks for the aged care sector to the benefit of providers and the Australian community
2. The creation of strategic relationships through which influence can be exerted
3. The maintenance and expansion of ACSWA services to enhance continuous improvement in the aged care sector
4. Identification of the key issues affecting members and of collective actions ACSWA can facilitate to positively influence outcomes.

ACSWA pursues these policy goals through the provision of four core member service areas:

- Action and Intervention
- Representation and Advocacy
- Information Sharing
- Education and Training

ACSWA has already achieved much for our members and the aged care industry as a whole. With increased demands from our members for information and guidance, ACSWA's role in the WA aged care sector is becoming increasingly important.

## Membership Benefits

ACSWA continues to build a strong and vibrant membership and be responsive to the needs of the aged and community services industry. Our vision remains to be a dynamic, valued and influential leader.

ACSWA offers a range of services and benefits to its Members:

## Representation, Advocacy and Leadership

ACSWA's major role is to provide a representative voice on behalf of its Members, and offer leadership to help achieve a better outcome for all providers and their clients.

ACSWA provides representation of residential care, retirement living and community care on issues of significance to the industry and providers. ACSWA participates in numerous Government working parties, committees and partnerships on behalf of providers, is active in political lobbying for outcomes sought by the industry and participates in the development of national industry policy positions, both directly and with the national office of Aged and Community Services Australia (ACSA).

ACSWA's strong lobby/advocacy role is enhanced by our affiliation with ACSA. ACSA represents over 1,100 church and charitable and community-based organisations providing accommodation and care services to over 450,000 older Australians, including those with a disability and their carers.

## Advice and Assistance

ACSWA provides advice and assistance to members and offers responsive, targeted and practical assistance and support services.

Members have access to the **Help Desk** – a member only initiative to assist organisations in the reform transition process.

## Information Sharing

ACSWA ensures that members are kept up to date on all current information affecting the industry through regular bulletins, newsletters and forums.

## Education & Training

ACSWA delivers high quality education, training and information services for the aged and community care industry.

## Networking Opportunities

Through regular metropolitan and regional meetings ACSWA provides opportunities for Members to network with each other, share information and keep up to date with all the latest developments in aged and community care. ACSWA aims to deliver on a number of objectives.

1. Shape the national aged care agenda for the benefit of all members in Western Australia, particularly in the following three areas:

- Funding: Enlist the support of members of Parliament and rally consumer groups in WA towards a new model of aged and community care that is sustainably funded for capital and operating
- Image: Enhance the views of prospective clients, families and staff about the value of aged and community care services to the health of our community.
- Workforce: Positively impact the capability of members to attract and retain workers through different labour market cycles.

2. Deliver high quality education, training and information services targeted towards priorities.

3. Offer responsive, targeted support services including practical assistance to meet the needs of rural and remote members.

ACSWA is an influential and respected peak body that provides members with leadership, advocacy and an expanding knowledge base from which to draw information to meet the challenges of a rapidly changing industry.

With a strong membership ACSWA is able to deliver a range of specific services and benefits to its members:

A powerful State and national voice through ACSWA's affiliation with the national group, Aged and Community Services Australia, ensuring members' views are heard at the highest levels of government, business and in other key organisations

- A successful lobby group that has been instrumental in changing government policy and legislation affecting our members and services to their clients
- A strong advocacy role to ensure issues affecting service providers and their clients are brought to the forefront of public debate and discussion
- An active role in promoting and encouraging community awareness of the needs of older people and those with special needs
- Opportunities to develop strategic alliances with other relevant peak bodies and associations.
- Up-to-date information on the latest issues through e-mailed newsletters and our quarterly magazines
- Seminars and networking with individuals, groups and government
- Discounts to attend ACSWA education and training activities, including specialised seminars and conferences
- Opportunity to advertise organisational vacancies on the new Jobs Portal [www.agedcarejobs.org](http://www.agedcarejobs.org)

# Membership with ACSWA

## Membership Categories

Aged & Community Services WA Inc offers membership in a range of categories:

### Full Member

Any organisation that is a recognised charitable, benevolent institution, not-for-profit/community benefit association or church body and delivers services for the aged or people with special needs, is eligible to join the Association and receive full membership benefits. Full Members of the Association are eligible to vote at ACSWA Annual and General Meetings, and may stand as office bearers of the Association.

### Affiliated Supporter

The “Affiliated Supporter” scheme is offered to not-for-profit organisations whose primary purpose is support, information provision, training, advice or advocacy to aged care on a 'not for profit' basis.

### Friends

The “Friends of ACSWA” scheme is offered to individuals not currently employed within the industry but wish to keep updated with developments within the aged and community care sector.

## ACSWA Constitution

The Constitution of Aged & Community Services WA is a set of rules and guidelines that outline the rights and obligations of the Association and its Members. A copy of the Constitution is available on the ACSWA website at [www.acswa.org.au](http://www.acswa.org.au). Please read the Constitution before applying to become a member of ACSWA.

## Code of Ethics

As the peak body representing aged and community care providers in Western Australia, ACSWA is committed to the promotion of a Code of Ethics which Members are expected to abide by.

Through its Code of Ethics, ACSWA aims to ensure that all Members contribute to the high reputation of the industry through:

- a commitment to participate in and contribute to the activities of ACSWA;
- a commitment to uphold the terms and conditions contained within their formal agreements;
- a commitment to support the work of ACSWA in bringing important industry issues to the forefront of government and corporate discussion;
- a commitment to manage their organisation's interactions with the aged and community services industry in a manner that supports the principles and work of ACSWA and promotes integrity of the aged and community care industry.

A copy of the Code of Ethics is available on the ACSWA website at [www.acswa.org.au](http://www.acswa.org.au).

Please read the Code of Ethics before applying to become a member of ACSWA.

# Partnering with ACSWA

## Corporate Supporters

Organisations which do not qualify for full or other category memberships, can apply to become an ACSWA Corporate Supporter. Corporate Supporters may be Government departments and educational institutions active in the aged care sector and organisations not engaged in the provision of aged, retirement village and community care who seek to work in partnership with ACSWA and members of the Association in order to share knowledge of services and products as well as being offered networking opportunities.

By becoming a Corporate Supporter of ACSWA you can get your message and products across to this diverse and ever expanding sector and obtain a range of benefits, including:

- A better understanding of current and future market trends and opportunities for your organisation
- Useful contacts and ample networking opportunities with leading stakeholders in the industry
- A forum for the development of strategic alliances within the industry
- The opportunity to demonstrate your commitment to ethical practices

As a Corporate Supporter you will:

- be promoted as an ACSWA Corporate Supporter on our website
- be offered one A4 complimentary electronic flyer for distribution to all ACSWA members
- be promoted as an ACSWA Corporate Supporter in our Annual Report
- receive a corporate supporter seal, for use on your marketing material
- receive invitations to ACSWA's general meetings, AGMs and other networking opportunities
- receive 10% discount when advertising in ACSWA's magazines and newsletters
- be offered \$150 discount on State Conference exhibition stands
- receive our weekly acswaLINK email newsletter, our bi-annual electronic NEWS magazine and other information on the latest aged care issues
- receive member rates to attend ACSWA education and training activities, including specialised seminars and conferences

Organisations wishing to become an ACSWA Corporate Supporter should complete and return the ACSWA Membership Application Form available on our website at [www.acswa.org.au](http://www.acswa.org.au).

## ACSWA Partnerships

ACSWA has taken a fresh approach to building strong and profitable relationships with corporate entities. Strategic partnerships that return benefits to the corporate leaders in the aged and community care sector have been introduced by ACSWA in 2009, however they are limited to a select group of corporate entities.

Partners are generally leaders in their field and as such are provided with a tailored premium package of benefits that match closely with their organisation's marketing strategies. Partners derive much more substantial relationships with ACSWA members, in line with the financial commitment that those partners make to ACSWA.

For more information on becoming a Corporate Supporter or Partner, please contact [admin@acswa.org.au](mailto:admin@acswa.org.au).

## Becoming a Member

### Membership Fees

Membership fees are calculated on the basis of the number and type of services operated, and/or the category of membership.

Membership fees are invoiced annually in advance for the financial year 1 July to 30 June. Fees are calculated on a pro-rata basis after October each year.

Please refer to the Schedule of Fees attached as part of this Membership Kit for more information.

### How to Join

Please complete and return the ACSWA Membership Application Form to ACSWA by email to [admin@acswa.org.au](mailto:admin@acswa.org.au).

Please read the ACSWA Constitution, Code of Ethics and relevant Terms and Conditions before applying to become a Member.



## Application Process

1. Your application will be acknowledged by email.
2. Your application will be provided to the ACSWA Board for approval. This process may take up to four weeks depending on the date of the next Board meeting. The ACSWA Board meets on the second Tuesday of each month except September and December.
3. On approval, you will be notified by mail along with your Tax Invoice. Your membership benefits will commence on full payment of applicable membership fees.

## Further Information

For more information on becoming a member of ACSWA, please contact Vivienne Hardy, Operations Manager, on 9244 8233 or email [admin@acswa.org.au](mailto:admin@acswa.org.au).

## Documents

Please visit the 'Become an ACSWA Member' section of our website at [www.acswa.org.au](http://www.acswa.org.au) to download the following documents:

- Membership Application Form
- Full Members Declaration of Eligibility
- Aged & Community Services WA Constitution
- Code of Ethics
- Terms & Conditions — Corporate Supporters
- Terms & Conditions — Affiliated Supporters and ACSWA Friends

# Schedule of Fees

## Full Members

Membership fees are calculated on the basis of the number and type of services operated and funding received:

Residential Care Beds	\$45.51 per bed
Retirement Living Units	\$7.15 per unit
L1 – 4 Packages	\$151.00 per \$100,000 funding income
HACC Services	\$151.00 per \$100,000 funding income
Commonwealth funding	\$151.00 per \$100,000 funding income
DVA funding	\$151.00 per \$100,000 funding income
Other funding	\$151.00 per \$100,000 funding income
MOW only	\$75.00

*Minimum annual fee* \$455.00

*Maximum annual fee* \$33,655.20

## Affiliated Supporters

Set annual fee \$455.00

## ACSWA Friends

Set annual fee \$395.00

## Corporate Supporters

Set annual fee \$1350.00

Membership fees are invoiced annually in advance for the financial year 1 July to 30 June

Fees are calculated on a pro-rata basis after October each year

All fees quoted are exclusive of GST