

INSPECTION LIST

The owner/managing agent has the right to inspect the premises at a reasonable hour, but must give the tenant(s) 7-14 days notice.

Inspections are conducted to ensure the property is kept in a reasonable state of cleanliness and to identify any issues with the property.

You are responsible for basic household maintenance (e.g. replacing light bulbs, cleaning windows, dusting, removing cobwebs etc.) and garden maintenance such as watering, mowing, weeding, pruning and fertilising.

When preparing the property for inspection please:

1. Mow and edge the lawn and verge;
2. Weed garden beds and rake up leaves & remove weed growing in between bricks or paving;
3. Remove any garden waste from the property;
4. Clear cobwebs from any internal and external surfaces;
5. Dust window sills and frames. Clean window and sliding door tracks.
6. Wipe any finger marks or scuff marks on walls, doors, around light fittings and power points;
7. Dust light fittings and replace any missing or broken light bulbs;
8. Clean all kitchen surfaces including hotplate and oven. In particular the walls surrounding the stove, griller and drip trays;
9. Clean all bathroom and/or laundry surfaces, including toilets and basins. Shower recesses and screens should be scrubbed and grouting to be free of soap residue and mildew;
10. Extractor fans and air vents should be removed and cleaned (where applicable);
11. All floors and skirting boards to be washed, and carpets to be vacuumed. To prolong the life of the carpet we recommend having them professionally cleaned once a year; and
12. Dust and/or clean window treatments.

Maintenance items to be checked during inspections should be noted and left clearly on the kitchen bench for collection.

You must not intentionally or negligently damage property. If you have damaged the property, you must notify the office as soon as possible, within three (3) days of it happening and expect to pay for the repair or replacement of the damaged property.

We thank you for your attention to these matters and your continued assistance maintaining the property.

KIND REGARDS FROM THE TEAM AT RENOUF REAL ESTATE