

## ROUTINE INSPECTION CHECKLIST

To help you with a successful routine inspection, please take note of the following items that Finbar to RENT will be looking at during the inspection:

ITEM / CLEANING REQUIREMENTS	COMPLETE
Walls to be cleaned and any scuffmarks wiped and removed	
Window glass to be cleaned & window tracks to be cleared of sand, grit & debris	
All surfaces to be dusted and wiped, i.e. tops, sills, switches, cupboards, skirtings	
All floors to be vacuumed and cleaned	
Oven/stove and grill to be clean and free from grease and grime	
Exhaust fans and range hoods to be clean and free from grease and dust	
Tiled areas to be cleaned, including grout	
Shower screens and shower recesses to be cleaned and all soap scum removed	
Toilet bowl, lid & cistern to be cleaned, including surrounding flooring & walls	
Ensure all light globes, remotes & batteries are in working order	
Ensure all balconies are clean, wiped and flooring is free from pot plant stains etc.	
All gardens and lawns to be weeded, mowed, pruned and healthy	
All car bays and storerooms to be swept & tidy	
All cobwebs to be removed from external areas	
Ensure reticulation ( <i>if applicable</i> ) is programmed correctly and in working order	
Smoke alarms to be clean, tested by you, working and free from cobwebs & dust	
Ensure any damage caused by you throughout the property is reported and rectified	
Ensure any maintenance issues throughout the property are reported	