

# VACATE CLEANING CHECKLIST

Please find a list below to pay particular attention to when cleaning your property for the final bond inspection. If you leave your property in good clean condition it will make having your bond releases a much quicker process.

## GENERAL CLEANING

- Walls to be cleaned – superficial hand marks etc
- Windows and tracks to be cleaned
- Dust sills, skirting boards and all screens
- Screens to be brushed and ledges between screen/glass cleaned
- Carpets to be professionally cleaned & receipt to Property Manager**
- Doors, frames and light switches to be cleaned
- Mop and remove stains and marks from all vinyl and tiled areas
- Posters and blu-tac to be removed and wall repainted if required
- Clean curtains and vertical blinds
- All furniture to original setting (if applicable)
- Clean shelves inside built in robes
- Remove cobwebs from cornices

## KITCHEN

- Exhaust fan cover removed and cleaned
- Cupboards and drawers to be cleaned inside and out
- Stove including shelves, grill and recess, hot plates and drip trays, chrome surrounds and enamel exterior and control panel to be cleaned
- Kitchen sink and laundry tub to be cleaned

## BATHROOM, TOILET AND LAUNDRY

- Cupboards and drawers to be cleaned inside and out
- Bath and basin to be cleaned
- Shower recess tiles, grout, shower screen to be cleaned
- Toilet including sea set and pedestal to be cleaned
- Floor waste pipe outlet grates to be cleaned

## EXTERNAL

- Garden to be tidy and free of weeds
- Lawns to be cut and edged
- Front and back verandah to be swept
- Cobwebs to be removed from eaves externally
- Garden shed/garage to be tidied, swept and cobwebs removed
- Remove oils stains from paths and driveway
- Clean pool and equipment
- Hose and sprinklers (if supplied) to be left neat and tidy
- All rubbish to be removed and bin put out for collection

Please do a final check and make sure all personal items have been removed from cupboards, drawers etc.

Remember to disconnect the following services:

Telstra	13 22 00
Synergy	13 13 53
Alinta Gas	13 13 58
Australia Post	13 13 18

***Please note:*** You will be charged rent up until the day that all keys are returned to our office, complete with carpet cleaning receipts. Please ensure you bring your new address and phone numbers to complete the key return envelope at reception. This will ensure that your property manager process your bond refund as quickly as possible.