

ROUTINE PROPERTY INSPECTION

Routine Inspections are for the purpose of ensuring the property is maintained at a consistent standard and that any repairs or maintenance may be inspected and appropriate action taken.

On the inspection we will be looking at the standard of cleaning and we have attached general cleaning list to be of assistance.

Please note that photographs will be taken of the general condition of the property and some maintenance items. If you have any maintenance items to bring to our attention, please leave a note on the kitchen bench addressed to our Maxpro Real Estate for our attention on the inspect day.

If you have a pet you will need to contact our office at least 4 days prior to arrange a time frame for the inspection if you need to be home to restrain your pet. Alternatively please locate the pet away from the property for the day so we can access all of the property.

GENERAL ROUTINE INSPECTION CLEANING LIST

1. **Windows, window sills and flyscreens**
2. **Walls**
3. **Curtains**
4. **Venetian blinds**
5. **Remove any rubbish**
6. **Marks or oil on concrete to be removed (garage, paths, driveways etc.)**
7. **Doors and door frames**
8. **Light fittings**
9. **Lawns and gardens to be maintained, mowed, tidy and healthy**
10. **Outside of houses, townhouses, villas etc. to be washed down and free of cobwebs.**
11. **Floors: vinyl tiles, parquetry, polished floors to be cleaned and polished. Carpets clean**
12. **Damage done to the premises by the tenant must be repaired at your own**

SPECIFIC ROOMS (PLUS ABOVE WHERE APPLICABLE) EG:

KITCHEN

1. **Stove** to be thoroughly cleaned including: Hot plate wells and surrounds, griller, oven
2. **Kitchen cupboards**
3. **Tiles and bench tops** to be thoroughly cleaned and free of grease.
4. **Sink**

BATHROOM

1. **All mould** to be removed from tiles, walls, ceiling or other surfaces
2. **Vanity and basin**
3. **Bath and toilet**
4. **Shower recess and shower glass** to be thoroughly scrubbed to remove all soap residue and mildew.

LAUNDRY

1. **Tubs**